

These draft meeting minutes await review and approval  
by the Parish Council

**SAINT CECILIA PARISH COUNCIL  
MEETING**

**In the Adult/Youth Room  
Tuesday, October 23, 2007**

**MEMBERS PRESENT:** Mark Bortle, Chuck Gilarski, Jon Weber, Janine Greenwood, Bill Haas, Mark Imerman, Jacek Koziel, Pat Halbur, Karen Popelka and Father Nienhaus.

**MEMBERS ABSENT:** LouAnn Vulgamott.

**OTHERS PRESENT:** Business Manager Jerry Greving, Board of Education Representative Todd Clancy, Director of Music and Liturgy Bob Hauser, Recording Secretary Jim Westphal and Chairman of the Finance Committee Randy Dalhoff.

The meeting was preceded by a “Stone Soup” supper of soup, chili and homemade bread courtesy of Karen Kerns, the new Saint Cecilia Development Director. In attendance were Parish Council members, Board of Education members and administrators of several Parish programs. It was followed by a presentation from Karen outlining plans for a new organizational structure for the Parish committee and organization activities. Those in attendance agreed to have Karen continue. Karen asked that any questions or concerns be e-mailed to her in advance of the next meetings of the Board of Education and the Parish Council.

1. **CALL TO ORDER:** Chairman **Chuck Gilarski** called the meeting to order at 8:18 p.m.
2. **PRAYER:** Chairman **Chuck Gilarski** read a passage from Psalms regarding the Sanctity of Life.
3. **SECRETARY’S REPORT:** Chairman **Chuck Gilarski** asked that a section be added to last month’s Minutes explaining the resignation of Council Member **Sly Upah** and the appointment of **Jacek Koziel** to the Council.

There were several other changes of verbiage, deletions and dates.

**MOTION** by **Jonathan Weber**, supported by **Janine Greenwood** that the Minutes of the September Meeting be accepted as amended. **MOTION CARRIED** unanimously.

**Chuck Gilarski** told the Council that the Saint Cecilia portion of the Iraqi Women’s project would be put on hold until the new programs initiated by the Development Director could be implemented. **Sue Stanton**, who started the project, is aware of the change and is still interested in the project. Chuck then excused himself from the meeting for a prior commitment. Vice Chairman **Jonathan Weber** took over the meeting.

4. **STAFF REPORTS:**
  - **Board of Education** – **Todd Clancy** handed out the Board of Education report and reviewed the points made in it. ([See addendum #1](#)).
  - **Spiritual Growth and Liturgy** – **Bob Hauser** handed out the Minutes from the last Committee meeting and reviewed the major points. ([See addendum #2](#)).

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- **Community Life** – **Janine Greenwood** referred to the notes from Therese Baker contained in the Parish Council packet. ([See addendum #3](#)).
- **Youth Ministry** – **Karen Popelka** handed out a copy of “Glory Bound”, a seasonal brochure from Youth Ministry prepared by **Anna Steele**, the Youth Minister ([See addendum #3a](#)). Karen also suggested that as the Youth Minister now reports to the Board of Education we no longer need Youth Ministry as a category of Staff Reports in the Parish Council agenda. The Youth Minister’s report will be a part of the Board of Education report to the Council.
- **Financial Report** – **Jerry Greving** said a Business Manager’s report was contained in the packet ([See addendum #4](#)).
  - i. **Audit Report** - Jerry also reported the results of an Archdiocesan audit done in June of 2006. He said in essence the Parish was given a clean bill of health and that all of the recommendations made in the audit have been addressed. A copy of the audit report is on file in the Parish Office should any parishioner care to view it.
- **Jerry** also reported that the Finance Committee approved of moving 40% of the Church endowment funds into a savings account with the Archdiocese in Dubuque. This is something the Archdiocese can insist on as a condition of loaning us funds.

5. **OLD BUSINESS:**

6. **NEW BUSINESS:**

- **Jonathan Weber** reminded the Council Members to e-mail their concerns and questions regarding the new direction plans to Karen Kerns at least 2 weeks before the next Council meeting.
- **Mark Imerman** said that the newly ordained Deacon **Ron Smith** would like a chance to address the Parish Council as to what diaconate training is all about. Mark will make the arrangements and talk to Chuck Gilarski.

7. **COMMITTEE REPORTS:**

- **Finance and Administration** – **Randy Dalhoff** said the report is contained in the Parish Council packet ([See addendum #5](#)).
- **Vocations Committee** – **Jacek Koziel** handed out a report of the Committee ([See addendum #6](#)). Jacek also asked about the missing Vocations prayer in so many of the Music Issues. It was decided that new Music Issues would be available next month so Bob Hauser will make enough copies to replace the missing ones in the interim.
- **Stewardship Committee** – **Bill Haas** noted that a report from the Committee was included in the Parish Council packet ([See addendum #7](#)).
- **Elections Committee** – No report.

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- **Good Shepherd Community** – No report.
- **Deanery** – No meeting, no report.
- **Facilities** – No report.
- **Long Range Building Committee** – No report.
- **Social Concerns** - A report is contained in the Parish Council packet ([See addendum #8](#)).
- **Sanctity of Life** – **Janine Greenwood** reported that a report is contained in the Parish Council packet ([See addendum #9](#)).
- **Family Life Committee** – **Pat Halbur** handed out notes from the Committee meeting ([See addendum #10](#)). He also made special mention of the All Saints party to be held in the school gymnasium on October 26<sup>th</sup> at 5:30 p.m.

8. **OBSERVATIONS / EVALUATIONS / FEEDBACK:**

**Karen Popelka** noted the exceptional turnout at the vigil for the Sillman funeral. The outpouring of love was obvious and well appreciated by the family. **Father Nienhaus** added that the school should be given much of the credit for that occasion.

9. **PASTORAL COMMENTS:** **Father Nienhaus** said that he attended Ron Smith's ordination as Deacon and said it was a beautiful ceremony. He also said:

- He thinks Karen Kerns is a well known and respected entity in Ames and he thinks she will get the job done.
- There have been 10 funerals in the past few weeks and he hopes it will dwindle soon.

10. **CLOSING PRAYER:** The meeting was concluded at 8:54 p.m. with an Our Father prayer.

Respectfully submitted,  
James Westphal, Recording Secretary.