

SAINT CECILIA PARISH BOARD OF EDUCATION MEETING

February 11, 2007

Members Present: Todd Clancy, Larry Gross, Rick Hoenig, Fr. Ivan Nienhaus, Judy Rudman, Pat Stahr

Members Excused: Tim Simodynes, Kathy Wipf

Administrators Present: John Hayes, Duane Siepker, Anna Steele

Ex-Officio Member Present: Nancy Lee Fink (Family School Association)

Others Present: John Feyerer, Katie Gerbracht, Karen Kerns, Lori Van Fleet

The meeting was called to order at 7:02 PM by Chairman Larry Gross. Father Nienhaus led the group in prayer. Rick moved to approve as presented the minutes of the January 8 regular meeting and January 21 special meeting. Judy voiced a second to the motion which carried.

For the In-service, Pat sun summarized each section of the February edition of the *Education & Faith Formation Board Gram*.

Administrative Reports:

Director of Religious Education: In addition to his regular report, John provided information about adult education programs being planned for 2008-2009.

Coordinator of Youth Ministry: Anna announced that youth will participate in Steubenville North July 18-20 in Rochester, MN.

Principal: In addition to his monthly report, Duane reviewed the budget status and provided a note from Jeff Henderson regarding the STO, the January 10 report from Iowa Water Management Corp., graphs of student performance on Iowa Tests of Basic Skills, and proposed calendar for 2008-2009 school year (to be approved at the March Board meeting). Duane said that the PA system is not working properly; Rick is looking unto repair or replacement options.

Acceptance @f Reports:

Finance Committee: Rick submitted minutes of the January 15 meeting. Larry said that Tim will be the BOE representative on the Finance Committee; Rick will serve on the building committee.

Parish Council: Todd said that the Council has agreed to permit use of the Adult/Youth room as a classroom during daytime hours, with some exceptions to be decided by administrators.

Home School Association: Nancy reviewed events held during Catholic Schools Week.

A letter from Jayne Misra, complimenting the Prayer Partners Program, was circulated.

Unfinished Business:

Proposed 2008-2009 Budgets: A school budget for 2008-09 was reviewed. There was discussion of the reasons for, and implications of, limits on enrollment/class sizes. Questions arose concerning limits on teacher enrollment in the health insurance plan available to employees of the Archdiocese. Pat moved to approve the 2008-2009 school budget as presented. Todd gave a second to the motion which received unanimous approval. A budget for Religious Education was reviewed. Archdiocesan DRE salaries, education level, and number of hours worked will be surveyed. Karen stated that tuition value needs to be considered. Todd moved to approve the 2008-2009 Religious Education budget as presented. Rick voiced a second to the motion which received unanimous approval. A budget for Youth Ministry was reviewed. It was noted that there is a need to add in some anticipated receipts and to evaluate the costs of contracted services. Judy moved to approve the 2008-2009 Youth Ministry budget with additional specifications. Todd gave a second to the motion which received unanimous approval.

New Business:

Cooperative Student Teaching Agreement: Todd moved to accept the Cooperative Student Teaching agreement with Iowa State University. Judy voiced a second to the motion which received unanimous approval.

Acceptance of Principal's Resignation: Duane presented a letter indicating his intention to resign at the end of the current academic year, to pursue other interests. Board members voiced their appreciation to Duane for his vision and guidance. Father Nienhaus moved to accept Duane Siepker's letter of resignation with regret. Todd gave a second to the motion which passed without dissent. Teachers, parents, and students will be informed. With input from others, Judy will draft a letter to parents regarding issues with which the Board has dealt recently. Individuals expressed intentions to focus on the positive performances of personnel and not be bogged down by rumors and accusations.

Principal Search: The topic will be discussed at a meeting with an Archdiocesan representative tomorrow.

Supply Contracts: In light of the decision by the AEA to discontinue service as a supplier of paper, Rick has approached the CEO of the Ames Community School District about the possibility of being included in the supply contract.

Pastoral Comments: Father Nienhaus thanked Duane for running a Top Notch school.

Judy moved to adjourn the meeting. Todd gave a second to the motion which was approved. After praying together, the meeting adjourned at 9:16 PM.

Submitted by Carolyn J. Thogerson