

SAINT CECILIA PARISH BOARD OF EDUCATION MEETING

May 1, 2007

Members Present: Todd Clancy, Larry Gross, Pat Halbur, Judy Rudman, Kathy Wipf, Fr. Ivan Nienhaus, Pat Stahr (after 7:39), Gary Gorman (after 8:38)

Administrators Present: John Hayes, Duane Siepker

Ex-Officio Member Present: Tiffany Walker (Family School Association)

Guest Present: Jerry Greving (St. Cecilia Business Manager)

The meeting was called to order at 7:00 PM by Chairman Todd Clancy. Kathy led the group in prayer. Board members agreed to alter the published meeting agenda as a courtesy to guests.

New Business:

Pro Cleaning Proposal: Mike and Kathy Steenhagen, owners of Pro Cleaning Services, reviewed the services provided in the education center during the school year and proposed services that could be performed during the summer months. There was discussion of the need to have the building available for Vacation Bible School and Corn Fest, plus cleaning of the spaces used during the summer. A decision regarding the contract was postponed until later.

Pat Halbur moved to approve the minutes of the March meeting as presented. Judy voiced a second to the motion which carried. For the In-service, Kathy pointed out several items contained in the May edition of the *Education & Faith Formation Board Gram, Vol. 10*, published by the Archdiocese of Dubuque and asked that Board members read the entire publication on their own.

Administrative Reports:

Director of Religious Education: To his printed report John added comments about Share-A-Meal and the recent celebration of First Eucharist. He provided a listing of 2007-2008 adult education opportunities and schedules for elementary and middle school youth catechetical sessions for Wednesdays. Monday evening sessions will be provided for elementary youth if there is sufficient interest.

Acceptance of Reports:

Preschool Improvement Advisory Committee: Darryl and Jody Bennett, Chairpersons of the committee composed of principal; teachers, and parents, spoke about the efforts of the group to evaluate the preschool program, survey parents of children enrolled in the program and those who attended the roundup, information about fees charged by local preschools, a proposed sign to be placed at the driveway entrance, and a proposed brochure to be used to market the program. Steve Hustedt presented a budget which was developed projecting one teacher and one assistant to work with classes of 16 students each. Darryl, Jody, and Steve answered questions posed by Board members who also expressed appreciation for the work of committee members regarding the preschool.

Administrative Reports, continued:

Principal: Duane highlighted portions of his printed report, particularly a proposed addition to the Parent/Student Handbook, and reviewed the school budget status. Pat Halbur moved to add to the Parent/ Student Handbook as proposed: "Whereas the parish Catholic school exists to assist Catholic families in the formation and education of their children; and whereas the mission of St. Cecilia Catholic Parish School is the formation and education of children in the Catholic faith, Gospel values, and tradition; therefore, be it known there is a nonnegotiable, mutual understanding that St. Cecilia Parish School may refuse admission to those applicants, or ask any family already enrolled to leave, who, by public acts, in the judgment of the pastor/principal, do not adhere to the mission of the school or uphold the teachings of the and Lisa Zengar as librarian. Pat Halbur gave a second to the motion which carried. The Board moved to executive session from 9:06 until 9:26 to discuss personnel issues. Returning to open session, there was discussion of the process used to hire teachers, including interviews of applicants and advertising of open positions. Judy moved to establish an interview committee to be composed of the principal, a teacher, and a parent of a school student. Kathy gave a second to the motion which carried. After discussion, the motion received unanimous approval.

Policy Review =1000-7000: Because of the meeting length, it was agreed to table review until June.

Mural: A group requesting permission to paint a mural in the Multipurpose Room, as a gift from the 5th Grade Class of 2007, will be referred to the Facilities committee.

No "closing thoughts" were voiced. Pat Halbur moved to adjourn the meeting; Larry gave a second to the motion which passed. Following a group prayer, the meeting adjourned at 9:49 PM.

Submitted by Carolyn J. Thogerson