

SAINT CECILIA PARISH BOARD EDUCATION MEETING

February 6, 2007

Members Present: Todd Clancy, Gary Gorman, Larry Gross, Pat Stahr, Kathy Wipf, Fr. Ivan Nienhaus

Members Excused: Pat Halbur, Judy Rudman

Administrators Present: John Haves, Duane Sieper

Ex-Officio Member Excused: Tiffany Walker (Family School Association)

The meeting was called to order at 6:58 PM by Chairman Todd Clancy- Pat Stahr led the group in prayer. Gary moved to accept the minutes of the January meeting as presented. Larry voiced a second to the motion which carried- For the In-service, Pat Stahr summarized portions of the February edition of the *Education Faith Formation Board Gram Vol. 7* of the Archdiocese of Dubuque. Pat Halbur provided a summary in printed form.

Administrative Reports:

Director of Religious Education: John added to his printed report that the RCIA Rite of Sending will take place at St. Cecilia's February 24, the Rite of Election in Tama the next day. He proposed that religious education sessions for 2007-2008 be scheduled after school on Wednesdays for elementary students and on Wednesday evenings for Middle School students; an additional session for 2nd Grade students who are preparing for First Eucharist could be held on Monday evenings. Volunteer Heather Kearns is preparing for Vacation Bible School which will be offered during the week of June 11.

Principal: Duane provided a printed report. Conferences will be held February 13-15. Todd said that numerous people voiced kudos for the January 31 gathering of Grandparents, Grand-friends, Prayer Partners, and students. There was discussion of reactions to the January 25 all-school presentation by Robert Hatch, co-founder of Jonathan House in Sierra Leone, Africa.

Acceptance of Reports:

Finance Committee: Pat Halbur provided a written report of relevant items from the January committee meeting. Board members briefly discussed the Paid Time Off policy for school personnel. Duane said a legal opinion is being sought regarding effects on employees of previous years if the policy is changed for future years.

Parish Council: Larry said he wasn't able to attend the meeting but had a draft of the minutes. An Open Forum seeking input from parishioners regarding the proposed school expansion is scheduled for February 18. Board members hope for a decision from the Parish Council prior to Kindergarten Round-up on February 26 and to complete budget recommendations by March 1.

Family School Association: Todd said that Tiffany Walker reported that the FSA produced many events for Catholic Schools Week. He voiced appreciation to all who contributed to the success of each event.

Catechetical Planning Committee: John said that information was gathered during the Ministry Fair last weekend. It seems that more publicity of programs and offerings is needed. The committee will start writing a plan at the next meeting and hope to make a presentation to the Board by May.

Unfinished Business:

Catechetical/Volunteer Appreciation Party: A sign-up sheet for workers was circulated. Todd is communicating with Jerry Greving, parish business manager- regarding the budget, menu, etc.

New Business:

Recommendations on certified employees: Duane recommended that the current certified staff be rehired for the next school year with Sick Leave, Personal Leave, Bereavement Leave, and salary schedule as based on materials in the BOE meeting packet. Pat moved to proceed with Duane's recommendation to retain the current certified staff for the 2007-2008 school year, keeping with the proposed Sick Leave, Personal Leave, Bereavement Leave, and salary schedule. Kathy gave a second to the motion which carried by unanimous voice vote.

Maintenance of Heating/Cooling Units: Duane reported problems with a heating/cooling unit in the Education Center. A representative of Gibbs Plumbing, Heating, and Cooling told him that expensive repairs can be avoided with periodic oiling. It was agreed that if a member of the parish staff is unable to do the maintenance, Board members will do the work on approximately 25 units..

Closing Thoughts: Father Nienhaus said that Catholic Schools Week went well and that he heard positive comments about the Grandparents/ Grandfriends/ Prayer Partners gathering.

At 8:12 PM Kathy moved that the meeting be adjourned. Gary voiced a second to the motion which carried. Following a group prayer, the meeting adjourned.

Submitted by Carolyn J. Thogerson

