

## **St. Cecilia Parish Board of Education Meeting**

August 1, 2006

**Members Present:** Todd Clancy, President, Larry Gross, Vice-President, Judy Rudman, Secretary, Pat Halbur, Gary Gorman, Pat Stahr, Kathy Wipf, Father Nienhaus

**Member Excused:**

**Administrators Present:** John Hayes, Duane Siepker

**Ex-Officio - FSA Pres**

**Excused:** Tiffany Walker, FSA President

**Others Present:**

The meeting was called to order at 7:00 PM by Chairman Todd Clancy. Fr. Nienhaus led the group in prayer. Companies which provide janitorial services were invited to address the Board regarding cleaning of the Education Center. Presentations and proposals were given by Kathi Steenhagen and Tracy Grant of Pro Cleaning Services and by Jamey Kelly of Kelly Cleaning Services, Inc. Reviewing the minutes of the June meeting, Judy noted typographical errors. Gary moved to approve the minutes of the June meeting with corrections. Judy gave a second to the motion which carried. A listing of prayer leaders for future Board meetings and copies of Code of Ethics for Catholic Education Board Members were provided.

### **Administrative Reports:**

**Director of Religious Education:** John gave additional information for all sections of his printed report. Judy moved to increase fees for Sacramental Preparation Programs to \$20 per sacrament. Pat Halbur voiced a second to the motion which passed. There was discussion of Archdiocesan regulations and parish guidelines for home schooling children in the Religious Education Program. Judy moved to approve the Home School Option for Religious Education. Gary gave a second to the motion which passed.

**Principal:** Duane's report included budget information; pictures of summer maintenance projects; updates on enrollment, waiting lists, and instructional staff for Preschool and K -5 for the 2006-2007 school year; and a consulting service report from Iowa Water Management Corp. He also provided copies of an estimate from Gibbs Plumbing, Heating and Cooling to clear two rain down spouts that are partially plugged underground on the east and west sides of the building. Pat Stahr moved to accept the Gibbs bid for clearing the down spouts. Judy voiced a second to the motion which carried. Judy suggested that notes of appreciation be sent to Tilda Thompson, Tiffany Walker, and Mark Gannon for their extensive hours of service this summer .

### **Committee Reports:**

**Finance:** Todd said that there was no meeting last month.

**Parish Council:** Todd announced that a meeting has been scheduled for August 7 with Sr. Jean Marie Brady and others to discuss the possibility of school expansion. Pat Halbur said that he and Father Nienhaus attended a meeting today regarding Phase 2 of fund raising for expansion of the worship space.

**FSA:** There was no report.

**Long-Range Planning:** John said a meeting is scheduled for August 10. Irmi Miller has returned to Ames and will again work with the committee. He wishes to include on the committee a young adult (approximate age 20-30) and a person who is Hispanic.

**Unfinished Business:**

For the record, Todd noted that, via electronic communication subsequent to the June meeting, Board members agreed to purchase swing sets for the playground, using Gala funds.

**New Business:**

Members were asked to volunteer for Board committees

Members agreed to an Executive Session, beginning at 8:36. Returning to open session at 8:49, Pat Halbur moved to extend an offer to Pro Cleaning Services for janitorial services. Gary voiced a second to the motion which carried.

**Pastoral Comments:**

Individuals were introduced to Father Nienhaus. Following a prayer, the meeting adjourned at 8:52 PM.

Submitted by Carolyn J. Thogerson