

**St. Cecilia Parish Board of Education Meeting
November 1, 2005**

Members Present: Monte Streit, Todd Clancy, Gary Gorman, Rev. Terry Rassmussen , Pat Halbur, Judy Rudman, Mark Gannon, Larry Gross

Member Excused:

Administrators Present: John Hayes, Duane Siepker

Ex-Officio Member Present: Tiffany Walker (Family School Association)

Others Present:

The meeting was called to order at 7:04 PM by Chairperson Monte Streit, who led the group in prayer. Pat moved to approve the minutes of the October meeting as presented. Todd voiced a second to the motion which carried. For the In-Service, Duane provided members with an outline review of sections I through 6 of the Archdiocesan Board video; sections 7 and 8 of the video tape were viewed.

Administrative Reports:

Director of Religious Education: John highlighted portions of his report and presented revised numbers of registrations for Generations of Faith.

Principal: Duane provided a printed report.

Committee Reports:

Finance: Monte filed a report and said that attempts continue to be made to produce budget reports which are accurate and usable.

Parish Council: There was a retreat held in lieu of a meeting in October.

FSA: There was no October meeting. Tiffany said that the fall festival and fund raiser went well.

Long Range Planning Committee: John said the next meeting will be held November 22.

Middle School Youth Croup: John and Judy said that the gatherings have been well-attended and enjoyed by participants.

Unfinished Business:

Self-Assessment: Five members submitted completed copies of the Board self-assessment which will be returned to the Archdiocesan office.

Review of School Budget: The budget through September was reviewed and considered to be on target.

School Improvement: Todd and Duane are working on a list of items needing repair or replacement and the anticipated costs. The Board will try to make plans by the end of this calendar year regarding use of funds raised by the Gala. Clarification is needed on the percentage of funds raised which would be available for expenditure for school and religious education needs. It was suggested that Joel Thilges be invited to the next Board meeting.

New Business:

Computer Lab: There was discussion of Duane's desire to convert the conference room of the Education Center to a computer lab. He said that funds are available for a server, new computers, wiring, tables and chairs, etc. It is hoped to gain approval from the Parish Council. Alternative locations would need to be found for items currently stored in the conference room.

Budget Committee: Todd, Pat, Gary, and John Nelson will work with Duane to prepare a budget for the school for next year. John will begin work on the budget for Religious Education after expenses for Generations of Faith are more predictable.

Search Committee/ Principal Selection Process: Duane submitted a letter stating that, as he indicated verbally at the June 7 BOE meeting, he will neither request nor accept a contract for the 2005-2006 school year. Gary moved to defer the establishment of a search committee to next month. Judy gave a second to the motion which passed.

2005-2006 Enrollment Review Form: Members answered questions on the Archdiocesan form regarding reasons for the decrease in school enrollment since last year. The major portion of the decline is due to the discontinuation of 6th grade. Judy will mail the response by the November 15 deadline.

Closing Thoughts: Monte read a note of appreciation received in September from Pat Alberts. Larry said that he's been asked if there will be a midyear assessment of the new preschool program. Duane responded that he evaluates all teachers yearly.

Pat moved that the meeting be adjourned. Judy provided a second to the motion. Following a prayer, the meeting adjourned at 8:29 PM.

Submitted by Carolyn J. Thogerson