

**St. Cecilia Parish Board OF Education Meeting**  
December 2004

**Members Present:**

Gine Isebrands, President. SusanVernon, Todd Clancy, Pat Halbur, Mark Gannon, Gary Gorman

**Members Excused:**

Rev. Terry Rassmussen, Monte Streit

**Administrators Present:**

John Hayes, Duane Siepker

**Ex-Officio Member Excused:**

Kris Gross (FSA)

**Others Present:**

The meeting was called to order at 6:32 P.M. by Chairperson Gina Isebrands who led the group in prayer. Pat moved to approve the minutes of the November 2 meeting as presented. Gary voiced a second to the motion which carried.

Administrative Reports:

**Director of Religious Education:**

John highlighted portions of his report and mentioned that another individual has joined the RCIA process.

**Principal:**

In addition to his report, Duane provided information from the Archdiocese regarding the Ten Year DE Visit Cycle, 2004-2005 Tuition/Fee Information, 2004-2005 Salary Information (for teachers), and 2004-2005 Salary Summary of School Administrators plus the 2004-2005 Salary Schedule for teachers of Ames Community Schools and a list of suggestions for use of the SCRIP profits for school purposes. Susan moved to transfer \$5209.81 from the SCRIP account to the school account for use as outlined on the paper. Todd gave a second to the motion which passed after brief discussion. Gina will notify Arlene (parish Business Manager) of the decision.

**Special Reports:** None

Committee Reports:

**Finance:**

There was no report.

**Parish Council:**

Pat said that the presentation from the Board's Preschool committee went well. When he raised a question at the meeting, members of the Parish Council indicated no interest in having the Board assume responsibility for Youth Ministry. There was discussion by Board members. Joe Lawlor, Coordinator of Youth Ministry, will be asked to speak to the Board in the near future about his ministry.

**FSA:**

The group will not meet in December. Proceeds from food sales are being tallied. Plans are underway for the celebration of Catholic Schools Week.

### *Long Range Planning Committee:*

John and Susan have been reviewing textbooks and family education models. Two individuals may work with them; with no response from a general request to parents for assistance on the committee, they will issue personal invitations to some people to join the group.

### *Preschool Committee:*

Duane is preparing information to promote a new preschool among parishioners. Advertisement for a teacher will be done early in 2005. Based on the number of persons indicating interest during a preliminary registration process, a decision will be made on whether to offer afternoon sessions in addition to morning sessions.

### Unfinished Business:

#### *Catechist Dinner:*

Gina said that Monte will provide a final report, probably in January, after all bills have been paid.

### New Business:

#### *Board Self-evaluation:*

Gina said that she intends to ask the Board to respond to the Archdiocesan self-evaluation form more than the usual once per year. During discussion of the questionnaire members said they need to become more familiar with all programs for which the Board is responsible. It was decided to schedule a Board meeting on Wednesday, March 2, 2005 instead of the normal Tuesday time; to enable Board members to visit sessions in progress with catechists and youth.

#### *School Budget Committee:*

Pat, Mark, and Gary volunteered to work with Duane to prepare the 2005=2006 budget. Gina appointed them to serve on the committee. John will find out what the procedure is to prepare a budget for religious education programs.

#### *Generations of Faith Program Video:*

Viewing the video was postponed to another meeting.

### Pastoral Comments:

No "closing thoughts" were voiced. Following a group prayer, the meeting adjourned at 7:28 PM.

*Submitted by* Carolyn D. Thogerson