

**These meeting minutes were formally approved
at the June 3, 2003 Board meeting.**

SAINT CECILIA PARISH BOARD OF EDUCATION MEETING

May 6, 2003

Members Present: Mike Vaclav, Gloria Jones-Johnson, Susan Vernon, Rev. Terry Rassmussen, Mary Ellen Metzger (after 7:36), Kerry Gilarski (after 8:10)

Member Excused: Gina Isebrands

Member Absent: Anne Clem

Administrators Present: Joanne Lyons, Bill Monosmith, Joe Lawlor

Ex-officio Member Present: Kris Gross

Others Present: Connie Vaclav, Rosemary Wilson

The meeting was called to order at 7:13 p.m. by Chairman Mike Vaclav who led the group in prayer. The **minutes** of the April meeting were accepted as presented by declaration of the Chairman.

Administrative Reports:

Director of Religious Education: Bill highlighted portions of his printed report and added that during Lent one person completed the Preparation for Confirmation program for adults.

Director of Youth Ministry: Joe presented a semi-annual report, emphasizing that he has initiated contact with 6th graders to help them cope when they reach middle school with peer pressures concerning their faith.

Principal: Joanne added to her printed report that new math textbooks are being considered. The Advisory Committee will meet tomorrow. An advertisement for the position of media specialist (computer instructor) will be placed in the Ames Tribune. Concerns were voiced about the condition of the playground surface and the ground around the flagpole.

Family School Association Special Report: Connie Vaclav gave a presentation of the current status of the Scrip fund-raising project and a proposal to use a portion of the profit from purchased certificates for tuition credits. There will be an attempt to solicit volunteers to assist with the increased work, to activate the necessary computer program, and to advertise Scrip more in the fall.

FSA Report: Rosemary Wilson informed the Board that a group of parents who home-school their children have made arrangements with Joseph Pearce to speak in Ames September 27 & 28. The group will invite students in grades 5-8 and 9-12 to participate in workshops with him. Kris Gross said that FSA would sponsor the time at St. Cecilia's facilities. The Board endorsed the involvement. Kris announced results of FSA election of officers for next year.

Old Business:

Principal Search: Mike said that the Board made a recommendation via e-mail to hire Duane Siepker as principal for the school beginning 7/1/03 for the 2003-2004 year, with compensation at the salary level requested in his application. The vote was unanimous in favor. The contract has been executed and signed by all parties.

Computer Technology: Mike said that a person is being sought to teach computer classes for the 2003-2004 year at approximately a half-time amount.

Physical Education: Joanne announced that she is discussing a relationship with the Physical Education department at ISU to fill the PE teaching position at St. Cecilia's.

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School Needs Assessment: Joanne said that instruction in human sexuality will be integrated into the science curriculum.

Adult Confirmation Program/Revision of Policy 301RE: Mike presented a proposal to delete the policy.

New Business:

Constitution and Bylaws Revision: Mike suggested specific revisions to the Constitution and Bylaws, reflecting current workings of the Board.

Hot Lunch Prices: Joanne proposed increasing the fee charged for school lunches. Kerry moved to increase the price of a hot lunch to \$1.60 per meal, keeping the milk price at 25 cents. Susan provided a second to the motion, which carried.

Catechist Search Committee: Bill requested two people to promote service as catechists, beginning soon to contact people. Bill and Mike will work to establish a plan. Susan and Mary Ellen volunteered assistance.

Acceptance of Reports:

Parish Council: Mike provided preliminary copies of the minutes of the April 16 meeting.

Committee Reports:

Finance: Mike announced that the Board received from the Parish Council additional funds for the budget to cover the increase for the new principal's salary.

Facilities: Mike said that a new Fun Hoop had been received with money from Target. Trees on the property need to be mulched.

Religious Education Long Range Planning: There was no report.

Catechist Dinner: Mary Ellen circulated a draft of a survey she would like to conduct with catechists regarding preferences for a form of appreciation. Sending it out will be coordinated with Bill and Joanne.

Accelerated Learning Program/Extended Learning Program: Mike said that a parent contacted him with a request for a list of service providers for ALP students. Joanne noted that the staff tries to work with parent to find needed resources.

Pastoral Comments: Father Terry announced that Don Czaplá will celebrate his Mass of Thanksgiving here Sunday, June 1.

Following a group prayer, the meeting adjourned at 9:41 p.m.

Submitted by Carolyn J. Thogerson