

**These meeting minutes were formally approved  
at the May 6, 2003 Board meeting.**

**SAINT CECILIA PARISH BOARD OF EDUCATION MEETING**

April 1, 2003

**Members Present:** Mike Vaclav, Anne Clem, Gina Isebrands, Kerry Gilarski, Mary Ellen Metzger, Gloria Jones-Johnson, Susan Vernon

**Member Excused:** Rev. Terry Rasmussen

**Administrator Present:** Joanne Lyons

**Administrator Excused:** Bill Monosmith

**Ex-officio Member Present:** Sharon Fox (FSA)

The meeting was called to order at 7:10 p.m. by Chairman Mike Vaclav. The prayer was led by Kerry. The **minutes** of the March 12 meeting were accepted as presented by declaration of the Chairman.

**Administrative Reports:**

**Principal:** In addition to her printed report, Joanne reviewed the results of the Needs Assessment, recently received from the Archdiocese; summarized the March 27 meeting of the advisory group; and reported on Kindergarten Round-up, held March 31. The 2003-2004 calendar for the Ames Community School District was reviewed with proposals to adapt it to meet the needs of St. Cecilia School. Anne moved for the 2003-2004 school year to not hold classes November 7 and to hold classes March 12 with a 1:30 p.m. dismissal, making up the extra day on August 20, 2003, for 180 contact days. Mary Ellen provided a second to the motion which carried. Gina moved to give Monday, June 2, 2003, as a day off from classes, pending approval from the Archdiocesan Office of Education. Gloria voiced a second to the motion which passed.

**Director of Religious Education:** Bill provided a printed report.

**Old Business:**

**Library Automation:** Joanne said that with the help of volunteers, steady progress is being made.

**Budget and Staff Contract Status:** Mike said that the BOE budget will be finalized after a principal is hired. Joanne said that she wants to send out contracts April 3 and requests them signed and returned within two weeks.

Joanne requested an **executive session** which was granted. The session lasted from 7:59 to 9:00. Returning to an open meeting, Gina moved to restructure the technology and Spanish positions to be two separate positions for the 2003-2004 school year. Anne provided a second to the motion which carried.

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**New Business:**

**Candidate Forum:** Mike announced that a public forum will be held Thursday, April 3, from 7-8 p.m. to enable parents, members of the Search committee, and two applicants for the principal position to communicate with each other.

**Funding Priorities:** Mike asked that needs for fund raising efforts be listed so that promotions can be considered. Expanding Breakthrough to Literacy to the 1<sup>st</sup> grade and additional technology for the media center were suggested.

**Acceptance of Reports:**

**Family School Association:** Sharon asked if it would be okay to advertise that profits of SCRIP sales would be used to fund the Breakthrough to Literacy program and received permission. There was discussion of providing tuition assistance in the form of rebates, tied to student/family purchases of SCRIP. More information is needed before a decision can be made. There was discussion of whether the FSA should offer to pay a portion of the end-of-the-school-year party expenses. It was decided that FSA funds could be better put to another use.

**Parish Council:** There was no report.

**Committee Reports:** There were no reports from committees.

There were no **final thoughts** and no **pastoral comments**. Following a prayer, the meeting adjourned at 9:45 p.m.

Submitted by Carolyn J. Thogerson